

BLACK FAMILY HERITAGE FESTIVAL

Dear Vendor:

It's here, the Ninth Annual "**Black Family Heritage Festival 2011**" as we continue our commitment to Community, Culture and College. The festival will take place on **Saturday July 16, 2011** at the Burlington City Waterfront Promenade, Burlington City; our usual location. Rain date is Sunday July 17, 2011. The hours are from 12:00 noon until 8:00 pm Saturday. Our line up of premier musical entertainers keeps getting stronger and we will have lots of fun events for kids as well as health awareness programs for all to exploit. Last year's festival drew a total attendance of over **10,000**.

Vending space for the festival is available on a first-come-basis. The best way to assure prime space is to get your fee in early. **Arts and Crafts Vendor** fees are **\$125.00** for 15ft x10ft space; **Snow-cone or Water Ice** only **\$100.00** for 10ftx10ft space. **Food Vendor** fees are **\$275.00** for 15ft x 10ft space. Your reservation application must be accompanied by a full payment for each space reserved. All vendors are responsible for providing their own tables, chairs and cooking oil reclamation container. Additionally, All Food Vendors must adhere to the following: 1) Complete and submit application for Mobile/Temporary Food Service, 2) Complete and submit application for Bureau of Fire Prevention, and 3) have the appropriate fire extinguishers. Food Vendors that don't comply with these conditions will be shut down for the day without refund. All forms must be submitted to the City of Burlington by June 30, 2011.

The deadline for **ALL** mail-in applications is Tuesday, **July 5, 2011**. Any applications received or postmarked after **July 5, 2011** will be assessed a **\$25.00 late fee**. Please complete the application and mail it with your **U.S. Postal Money Order or Certified Check (no personal checks) Payable to:**

Burlington Brotherhood Inc.,

P.O. Box 113, Burlington, NJ 08016

Telephone (609) 914-2214.

Thank you for your continued support!

Sincerely,

Mike Bowery-President

Vendor Application Form: _____ Email address: _____

Name of Business: _____ Address: _____

City, State, Zip: _____

Telephone # _____ Home _____ Work _____

of spaces requested: _____ Amount enclosed: _____

Food Vendor Arts and Crafts Vendor Water Ice (please circle one)

Type of vehicle/stand: _____

Type of food you intend to sell: _____

Type of product you intend to sell (please be as specific as possible):

I agree to abide by the Burlington Brotherhood Black Family Heritage Festival rules and regulations as spelled in the attached form.

Name

Date

(Burlington Brotherhood Inc. is the official sponsor of all events)

Festival Rules

1. Rain Date July 17, 2011.

Vendors must be set up by 11:00 am

- a. No cars or trucks allowed in festival area after this time.
 - b. **All Food Vendors** must have a "FLOOR" for their booths to protect from any cooking oil or other products from damaging the ground.
- 2. Food Vendors** should be in compliance with local vending regulations. Contact the City of Burlington Health Department for further information at (609) 386-0200 **ext. 137 (Brenda Marks)** and Bureau of Fire Prevention **ext. 171 (Howard Wilkins)**

All displays must conform to the **ALLOTTED space of 15 feet by 10 feet**. Vendors needing more space purchase additional spaces.

3. NO ALCOHOLIC beverages of any kind to be sold.

All fees must be paid in full before official ID will be given.

4. All vendors must display official Burlington Brotherhood Black Family Heritage Festival ID at all times or they will be removed from the festival area by the police.

Food vendors must have sufficient containers to dispose of cooking oil at the end of the festival. **Any food vendor who disposes of cooking oil improperly will be fined and suspended from attending next year's festival.**

No refunds if you are late or do not show up at your designated area during the allotted time- **8:00am thru 11:00am setup.**

5. No vending beyond the festival boundaries:

a. Burlington City waterfront promenade.

- 6.** Protect your own property, Burlington Brotherhood Inc., shall have no liability and shall not be responsible for any host, stolen, or damaged property or other losses or negligence.
- 7. Burlington Brotherhood Inc. reserves the right to reject inappropriate exhibits and/or materials/vendors.**
- 8. The sale of "Burlington Brotherhood Black Family Heritage Festival" Tee shirts, posters, baseball caps, mugs, or any other memorabilia bearing the Brotherhood Three Keys logo is prohibited.** The sale of Burlington Brotherhood Black Family Heritage Festival merchandise is reserved solely and exclusively for Burlington Brotherhood Inc.

Vendor fees are **\$100.00** for 15 feet by 10 feet spaces and **\$275** for food vendors, **\$75.00** for snow cones/water ice, if received by July 11, 2011. All spaces after July 11, 2011 will be an additional **\$25.00. NO EXCEPTIONS!**

Any vendor not registered for a vendor space will be subject to a \$50.00 fine and an immediate shut-down of your operation by officials of the Burlington Brotherhood Inc.

The Burlington Brotherhood Inc. is a 501 (c) (3) charitable organization by the IRS. It is registered with the State of New Jersey and the Federal Government. Your contributions are tax-deductible.